

MEETING MINUTES
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
Regular Meeting
January 09, 2013
9:00 a.m. – Englewood Beach Villas Conference Room

Attendees: Joan Dunham-Card, Frank Chappell, Toby Delbridge, B.J. Galberaith, and Andy Wing

Absent: Doug Wallace (excused)

County Staff: Dawn Harrison

Guests: Sign-in sheet attached

The meeting was called to order at 9:20 a.m.

Membership terms were reviewed. Andy Wing was welcomed as a new member.

The minutes from December 12, 2012 were unanimously approved as written.

Business:

- Master Plan Design Project – Tara Musselman was introduced as the project manager for the Master Community plan. The scope of service was approved to have Weiler Engineering start the preliminary plan design. The cost for the preliminary plan was higher than what was original budgeted. Any questions that the members have should be sent to Ms. Harrison. Weiler Engineering will be setting up interviews with the committee members, citizens and County Staff. Mr. Green informed the committee of Weiler Engineering's experience working on right-of-way and zoning issues and the company's ability to provide help with working through the issues. They will provide solutions for lighting and pursue the availability of outside funding sources. Weiler Engineering has requested Aruban Design Community Group assist with the planning phases; they will assist by providing creative ways to resolve any safety and ADA compliance issues. Weiler Engineering is currently researching the areas of concern regarding Manasota Key and will work on a plan to be implemented using a phased approach. Weiler Engineering welcomes Community input. When the plan is completed the Committee will have to choose to move forward with implementation. The Community meeting will be advertised in the newspaper and on the local radio. Ms. Galberaith suggested that she give a tour of the Key to Weiler Engineering and Aruban Design Community Group.
- The question was asked how much involvement with the Board of County Commissioners has on any selected projects throughout the plan. The BCC did approve the Community plan scope funding and will have to approve future projects that exceed \$100,000.00. The Advisory Committee is welcome to invite the Commissioners to attend public meetings. Ms. Musselman will continue to be the project manager through implementation of the plan.
- There was discussion regarding the Master Community Plan and the ordinance that was approved by the BCC in 2005.
- The Committee discussed the lighting issues; the lights will be part of the community plan.
- Financial Reports – There was discussion regarding the two year budget and the 12 month actual reports. The Committee requested is to have all excess funding placed in a line item for the implementation of the Community Plan. Definitions of the line items on the activity report were discussed. The committee requested a copy of the list of work orders.

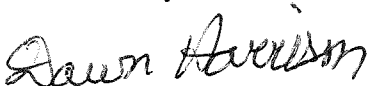
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- Landscaping – Coco plums and the bougainvilleas need attention. The drip irrigation that was shut down needs to be repaired.
- A reminder of a meeting being held for the Tom Adams Bridge project at the Chamber of Commerce next Wednesday at 4:30

The next meeting is scheduled for February 13, 2013 at 9:00 a.m. in the Englewood Beach Villas conference room.

The meeting was adjourned at 11:30 a.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Dawn Harrison". The signature is written in a cursive, flowing style.

Dawn Harrison
Public Works Department